

**Annexure 1**

**COMPANIES OFFICE OF JAMAICA FEES  
GAZETTED JUNE 22, 2010**

<b>NAME OF SERVICE</b>	<b>PRESENT FEE</b>	<b>NEW FEE</b>
	\$	\$
<b>ATTENDANCE AT COURT</b> (Legal Officers one day or part thereof)		
Senior Counsel	52,000	The relevant fees set out in the Civil Procedure Rules
Junior Counsel	12,000	
Non Legal Staff (one day or part thereof)		
a) Supreme Court	5,000	5,000
b) Resident Magistrate's court	3,500	3,500
Service of Summons	2,000	3,000
<b>DATABASE ON DISKETTES</b>		
1) Companies	6,000	6,000
2) Business Names	3,000	3,000
3) Database in print	10,000	10,000
Letters/Extracts verifying records	2,000	3,000
Opinions/Research	3,000	5,000
Concluding research upon request	2,000	5,000
<b>REPORTS</b>		
For Government Entities		
1) Reports on companies by sector	5,000	5,000
2) Computer generated report business names	5,000	5,000
3) Computer generated report on industrial and provident societies	5,000	5,000
4) Computer generated report on Registered Companies	2,500	2,500

<b>NAME OF SERVICE</b>	<b>PRESENT FEE</b>	<b>NEW FEE</b>
	\$	\$
<b>COMPANIES ACT</b>		
Registration of Company (limited by shares)	10,000	15,000
Registration of company (not having share capital)	10,000	15,000
Registration of company (limited by guarantee and having a share capital or an unlimited company having a share capital)	10,000	15,000
Registration of increase in the share capital of any company		12,000
Notice of increase of share capital	3,000	3,000
Statement of Increase of share capital	3,000	3,000
Ordinary resolution for increase in share capital	3,000	3,000
Overseas Company	18,000	25,000
Registering Annual Return – 19A	4,000	5,000
Registering Annual Return – 19B (new service)		2,000
Register of Charges	3,000	5,000
Registering Amended Memorandum or Articles of Incorporation	3,000	5,000
Registering any other document by the Act required or authorized to be registered, other than the memorandum or the abstract required to be delivered to the Registrar by a receiver or manager or the statement required to be sent to the Registrar by the Liquidator in a winding up.	2,000	3,000
Making a record of any fact by the Act required or authorized to be recorded by the Registrar	2,000	3,000
Inspection of documents kept by the Registrar	200 for 1 hour	500 for 1 hour
Document Delivery (courier) – new service		1,500
Registering a prospectus (normal 2 weeks)	20,000	80,000
Expedition Fee – Prospectus, 5 days – new service		150,000

<b>NAME OF SERVICE</b>	<b>PRESENT FEE</b>	<b>NEW FEE</b>
Filing Financial Statements – Overseas Company	\$	\$
“ “ “ - Local Company Limited by Guarantee		7,000
“ “ “ - Local Limited by Shares		1,000
		3,000
Registering a Rights Issue	10,000	15,000
Certificate of good standing on the Register of Companies	2,000	3,000
Registrar’s report on the status of a company	2,000	3,000
Late Registration of any document required to be filed	1,000	2,000
Expedition of Registration	3,000	
Expedition Fee – Same Day Company Registration & Annual Return – New Service		6,000
Certified Copy of a Certificate of Incorporation	1,000	1,000
Certified Copy of any document or part of any document or extract thereof	150 per page 3,000	150 per page 3,000
Change of name of company		
Uncertified copy of any document or part of any document kept by the Registrar	100 per page	100 per page
Fee for the Removal of a company at the request of the company ( not including advertisement)	3,000	3,000
For supplying information via fax (per page)	100	100
1) Jamaica	500	500
2) USA, Canada, Caribbean	600	600
3) Other Countries		
	2,000	3,000
Filing of document pertaining to shares along with Articles of Incorporation	2,000	3,000
Company Name Reservation	10,000	15,000
Registration of Mutual Fund Companies		
Examination of Statutory Declaration and issuance of Registrar’s Certificate regarding public companies allotted share capital to be not less than the authorized minimum	5,000	5,000

<u><b>NAME OF SERVICE</b></u>	<b>PRESENT FEE \$</b>	<b>NEW FEE \$</b>
Notice to the Registrar of allotment by company of shares for other than monetary consideration along with directors' resolution and accountant's estimate of the value of the consideration.	2,000	3,000
Filing of special resolution regarding the addition to the company's stated capital account (where the effect of the issuance of bonus shares is to allow one class of shareholders to obtain control of the company/pass a resolution which they could not have done before the issue)	4,000 (Filing fee for the resolution and notice)	5,000 (Filing fee for the resolution and notice)
Filing of directors' declaration of solvency and audited or unaudited accounts prior to purchasing/otherwise acquiring a company's own shares	2,000	3,000
Filing directors' declaration of solvency, special resolution and audited/unaudited accounts prior to a company reducing its stated capital.	4,000	5,000
Filing of notice of increase in the amount secured by a registered charge	4,000	5,000
Filing of notice of resolution that company agrees not to produce audited reports within a particular financial year	2,000	3,000
Filing of notice of Secretary's appointment	2,000	3,000
Filing complaint regarding unfitness of directors or officer of a company	5,000	5,000
Fee to conduct investigation.	10,000	10,000
Fee to conduct hearing	2,000 per hour or part thereof No fee	5,000 per hour or part thereof
Fee to issue certificate of unfitness	According to court fees set out in the Civil Procedure Rules	No fee
Fee payable to Registrar to make application to the court	2,000	According to court fees set out in the Civil Procedure Rules
Filing of notice of the location of directors' contracts and memoranda or any change in the location	2,000	
Filing of notice of the place where the register of directors' interests is	2,000	

kept or any change in location	\$2,000 in addition to court fees set out in the Civil Procedure Rules	3,000
Filing of notice of application to be made to the Court regarding indemnification-		3,000
		\$3,000 in addition to court fees set out in the Civil Procedure Rules
Fee to Restore a company to the Companies Registry	15,000 in addition to filing fees.	
Fee for the filing of documents to support the company's request for permission to continue to refer in its Articles to shares as having a nominal/par value and issuance of Registrar's certificate granting permission.	5,000 in addition to fees for professional opinion.	15,000 in addition to filing fees  5,000 in addition to fees for professiona l opinion.