

FORM 3
INSTRUCTIONS ON REVERSE



JAMAICA
THE COMPANIES ACT
PARTICULARS OF CLASSES OF SHARES
(Pursuant to section 8 (7))

1. NAME OF COMPANY

1A. COMPANY NUMBER

1B. COMPANY FAX NUMBER

1C. TYPE OF COMPANY

PRIVATE

PUBLIC

2. PARTICULARS OF SHARES

CLASS OF SHARES	
RIGHTS	
PRIVILEGES	
RESTRICTIONS	
CONDITIONS	
DIRECTORS AUTHORITY	

CLASS OF SHARES	
RIGHTS	
PRIVILEGES	
RESTRICTIONS	
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CLASS OF SHARES	
RIGHTS	
PRIVILEGES	
RESTRICTIONS	
CONDITIONS	
DIRECTORS AUTHORITY	

3.

DATE	PRINTED NAME	SIGNATURE	CONTACT#			
CAPACITY : <table style="display: inline-table; vertical-align: middle;"> <tr><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td></tr> </table> DIRECTOR SECRETARY AUTHORIZED OFFICIAL				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						

4. FILED BY

NAME:			
ADDRESS:	STREET		
	TOWN		
	POST OFFICE		
	PARISH		
E-MAIL ADDRESS:			
CONTACT NUMBER:			
FAX NUMBER:			

“FOR OFFICIAL USE ONLY”		
COMPANY NUMBER:	_____	
FILED:	_____/_____/_____ DAY MONTH YEAR	

JAMAICA
THE COMPANIES ACT
PARTICULARS OF SHARES

FORM 3

INSTRUCTIONS

GENERAL

This document is required to be filed with the Office of the Registrar of Companies and must conform to the requirement under the Act. Where any provision required to be set out is too long for the space provided in the form, the form may incorporate the provisions by annexing a schedule in such manner as may be prescribed under the Act.

ITEMS 1, 1A, 1B, 1C, & 1D

- Set out the full legal name of the company.
- Set out Company number assigned by the Registrar of Companies.
- Set out, where applicable the company fax number
- Indicate whether the company is a private or a public company.

ITEM 2

Where the company has a share capital and will issue two or more classes of shares, set out in relation to each class of shares

- The rights
- The privileges
- The restrictions
- The conditions
- Where the share may be issued in a series, the authority given to the directors to fix the number of shares in, and to determine the designation of, and the rights, privileges, restrictions and conditions attaching to the shares of each series.

ITEM 3

A director, secretary or other authorized officer of the company shall sign the notice. This form must be dated.

ITEM 4

Set out the name, residential address, telephone number, email address and fax number of the person filing the form with the Registrar of Companies.

THIS FORM AND THE PRESCRIBED FEE AT THE DATE OF FILING SHOULD BE DEPOSITED WITH THE REGISTRAR OF COMPANIES.

***** EVERY OFFICER OF THE COMPANY IN DEFAULT OF THE PROVISIONS OF THE COMPANIES ACT IS LIABLE TO THE PRESCRIBED PENALTY AND WHERE NO PENALTY IS PRESCRIBED BY THE RELEVANT SECTION IN THE ACT TO A FINE NOT EXCEEDING \$50,000 (SECTION 384 COMPANIES ACT)**