

FORM 7B
INSTRUCTIONS ON THE REVERSE



JAMAICA
THE COMPANIES ACT
DECLARATION OF MINIMUM SHARE CAPITAL
(Pursuant to section 34 (2) & (3))

1. NAME OF COMPANY

1A. COMPANY NUMBER

1B. COMPANY TAXPAYER REGISTRATION NUMBER

1C. COMPANY FAX NUMBER

1D. TYPE OF COMPANY:

PRIVATE

PUBLIC

2. I, _____
(PRINT NAME)
of _____
(STATE FULL RESIDENTIAL ADDRESS)

do solemnly and sincerely declare as follows that:

3. The value of the company's allotted share capital is and is not less than the authorized minimum.

4. The amount paid up , at the time of this application, on the company's allotted share capital is

5. The amount or estimated amount of the company's preliminary expenses at the date of this declaration is

6. The person (s) by whom these preliminary expenses have been or are to be paid are:

NAME (S)	RESIDENTIAL ADDRESS	OCCUPATION	AMOUNT PAID /PAYABLE

7. The amount or benefit paid or given to the promoters of the company is

NAME (S)	RESIDENTIAL ADDRESS	OCCUPATION	BENEFIT/PAYMENT	AMOUNT / CONSIDERATION

8. **TAKEN AND ACKNOWLEDGED by**)
the said)
at)
in the parish of)
this **day of**)
Before me:)

 DIRECTOR

 SECRETARY

JUSTICE OF THE PEACE
for the parish of:

NOTARY PUBLIC

A COMMISSIONER OF OATHS
(INDICATE CAPACITY)

9. FILED BY

NAME:			
ADDRESS:	STREET		
	TOWN		
	POST OFFICE		
	PARISH		
E-MAIL ADDRESS:			
CONTACT NUMBER:			
FAX NUMBER:			

10. TAXPAYER REGISTRATION NUMBER OF PERSON MAKING THE DECLARATION

TAXPAYER REGISTRATION NUMBER (TRN)	
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“FOR OFFICIAL USE ONLY”		
COMPANY NUMBER:	_____	
FILED:	_____/_____/_____	
	DAY	MONTH
		YEAR

JAMAICA
THE COMPANIES ACT
DECLARATION OF MINIMUM SHARE CAPITAL
FORM 7B
INSTRUCTIONS

GENERAL

This document is required to be filed with the Office of the Registrar of Companies and must conform to the requirement under the Act. Where any provision required to be set out is too long for the space provided in the form, the form may incorporate the provisions by annexing a schedule in such manner as may be prescribed under the Act.

ITEMS 1, 1A, 1B, 1C & 1D

- Set out the full legal name of the company.
- Set out Company number assigned by the Registrar of Companies.
- Set out Company Taxpayer Registration Number. (The Company Taxpayer Registration Number will be photocopied by the Registrar of Companies and returned. Individuals may, instead of bringing the Taxpayer Registration Card into the Offices of the Registrar of Companies, provide a certified copy of the same). An Attorney –at – Law, a Justice of the Peace, or a Notary Public may certify the copy of the Taxpayer Registration Number. Where the copy is certified by a Justice of the Peace or a Notary Public they must affix the relevant seal of their office.
- Set out, where applicable the company fax number.
- Indicate whether the company is a private or a public company.

NOTE: Once certified copies of the Taxpayer Registration Number have been supplied to the Registrar of Companies or the Registrar of Companies has seen the original Taxpayer Registration Card and made a copy of the same the company need only affix the number to any documents being subsequently filed.

ITEM 2

Set out the full name and residential address of the director or secretary making the declaration.

ITEM 3

State the value of the company's allotted share capital.

ITEM 4

State the amount paid up on the company's allotted share capital at the date of the declaration.

ITEM 5

State the amount or estimated amount of the company's preliminary expenses at the date of the declaration.

ITEM 6

With respect to the preliminary expenses state the full names, residential address, occupation and amounts paid or payable to each person.

ITEM 7

With respect to each promoter of the company, state the full names, residential address, occupation, benefit or payment and amount or consideration given to each.

In cases where consideration other than cash was given to a promoter, this should be indicated in the last column and a schedule with full particulars of this transaction attached to the form.

ITEM 8

This declaration must be signed by the director or secretary in the presence of a Justice of the Peace, a Notary Public, or a Commissioner of Oaths, who must affix the relevant seal of their office

ITEM 9

Set out the name, residential address, telephone number, fax number and email address of the person filing the form with the Registrar of Companies.

ITEM 10

Set out the Taxpayer Registration Number of the director or secretary making the declaration. (See instructions at Item 1 above in relation to Taxpayer Registration cards)

THIS FORM AND THE PRESCRIBED FEE AT THE DATE OF FILING SHOULD BE DEPOSITED WITH THE REGISTRAR OF COMPANIES.

***** EVERY OFFICER OF THE COMPANY IN DEFAULT OF THE PROVISIONS OF THE COMPANIES ACT IS LIABLE TO THE PRESCRIBED PENALTY AND WHERE NO PENALTY IS PRESCRIBED BY THE RELEVANT SECTION IN THE ACT TO A FINE NOT EXCEEDING \$50,000 (SECTION 384 COMPANIES ACT)**