



# FORM 27B



READ INSTRUCTIONS BEFORE COMPLETING

## THE COMPANIES ACT OF JAMAICA NOTICE OF CHANGE IN BENEFICIAL OWNERSHIP INFORMATION FOR COMPANIES LIMITED BY GUARANTEE WITHOUT SHARE CAPITAL

*(Pursuant to 377W of the Companies Act of Jamaica 2004)*

COMPLETE THIS FORM IN BLOCK CAPITALS ONLY WITHIN THE PRESCRIBED FIELDS. PUT "N/A" IN FIELDS THAT DO NOT APPLY.

### INSTRUCTIONS:

- This form should be used to notify the registrar of any changes to beneficial ownership information in a company limited by guarantee without share capital.
- Where the company giving notice is an overseas company, proof of change must be attached to this form, per section 365(1) of the act.

1A. NAME OF COMPANY	
1B. COMPANY REGISTRATION NUMBER	
1C. COMPANY TAXPAYER REGISTRATION NUMBER	
1D. COMPANY TELEPHONE NUMBER	
1E. COMPANY EMAIL ADDRESS	
1F. TYPE OF COMPANY	Private      Public

### 2. PLEASE CONFIRM THAT YOU HAVE ATTACHED BENEFICIAL OWNERSHIP RETURN FORM C

YES, THE BENEFICIAL OWNERSHIP RETURN – FORM C IS ATTACHED TO THIS FORM.

**ITEM 2:** The change being made to the register should be indicated here. Based on the Act, registrable changes are:

1. Changes in Beneficial Ownership.
2. Changes in the personal information of either a member or beneficial owner

### 3. DECLARATION OF ACCURACY OF PRESENTED INFORMATION

To the best of my knowledge, information, and belief, I hereby certify the contents of this form to be accurate.

NAME OF DECLARANT					<b>ITEM 3:</b> Item 3 is the Declaration section of the Form. By signing this section the signatory is declaring that all the information stated on this Form is true to the best of his/her knowledge, information and belief.
CAPACITY	Director	Secretary	Authorised Official	Member	
SIGNATURE OF DECLARANT			DATE (dd/mm/yyyy)		

FOR OFFICIAL USE ONLY COMPANY #:



# FORM 27B



READ INSTRUCTIONS BEFORE COMPLETING

“THIS PAGE IS INTENTIONALLY LEFT BLANK”



# FORM 27B



READ INSTRUCTIONS BEFORE COMPLETING

FILED BY

#### 4. PARTICULARS OF INDIVIDUAL/COMPANY FILING THE FORM WITH THE COMPANIES OFFICE OF JAMAICA

FIRST NAME:			LAST NAME:	
ADDRESS:	STREET:			
	TOWN:			
	POST OFFICE:			
	PARISH:			
E-MAIL ADDRESS:				
CONTACT NUMBER:				
FAX NUMBER:				

**ITEM 4:** Item 4 requires information on the person who files this form at the Companies Office. For example, if the company being registered on this form had the form prepared and filed by its Attorney then item 7 would reflect the personal details of that Attorney.

#### 5. ADDITIONAL PARTICULARS OF PERSON WHO SIGNED AS DECLARANT AT ITEM 5

NAME	TAXPAYER REGISTRATION NUMBER <small>(WHERE THERE IS NONE, USE OTHER GOVERNMENT ID NUMBER, VOTER'S ID NUMBER, PASSPORT NUMBER OR DRIVER'S LICENSE NUMBER)</small>	EMAIL ADDRESS	CONTACT NUMBER

**ITEM 5:** Item 5 requires further personal information on the person who signs at item 6 of the Form as the Declarant.



# FORM 27B



READ INSTRUCTIONS BEFORE COMPLETING

THE COMPANIES ACT OF JAMAICA  
NOTICE OF CHANGE IN REGISTER OF MEMBERS  
FORM 27B

## INSTRUCTIONS

### GENERAL

---

This document is required to be filed at the Companies Office of Jamaica and must conform to the requirements under the Companies Act of Jamaica and subsequent Amendments made thereto.

Where any provision required to be set out is too long for the space provided in the form, a schedule may be appended to the form. This schedule must be labeled appropriately, for example, 'Schedule A' or 'Schedule B' and where alphanumeric characters are used to label a schedule(s), same must be done in ascending order.

### ITEMS 1A – 1F

---

**ITEM 1A:** The full name of the company should be stated at item 1A. The name here must be completely consistent with the name on the company's Certificate of Registration or Incorporation, or, in the case of a name change, any Change of Name Certificate.

**ITEM 1B:** The company number of the company being removed should be stated at item 1B. The number must be completely consistent with the company number on record at the COJ.

**ITEM 1C:** Item 1C must reflect the TRN of the company, as assigned to it by the Tax Administration of Jamaica.

**ITEM 1D and 1E:** Item 1D and 1E are not mandatory, however, if provided must be completed in full. For example, item 1D must reflect a legitimate 10-digit telephone number and item 1E must contain the relevant domain ending, such as 'gmail.com' or 'yahoo.com'.

**ITEM 1F:** Item 1F must be accurately indicated to show whether the company being removed is a publicly traded company or it is privately held.

### ITEM 2

---

The change being made to the register should be indicated here. Based on the Act, registerable changes are:

- Changes in Beneficial Ownership
- Changes in the personal information of either a member or beneficial owner

### ITEM 3

---

**ITEM 3:** Item 3 is the Declaration section of the Form. By signing this section the signatory is declaring that all the information stated on this Form is true to the best of his/her knowledge, information and belief.

### ITEM 4 - 5

---

**ITEM 4:** Item 4 requires information on the person who files this form at the Companies Office. For example, if the company being registered on this form had the form prepared and filed by its Attorney then item 7 would reflect the personal details of that Attorney.

**ITEM 5:** Item 5 requires further personal information on the person who signs at item 6 of the Form as the Declarant.